

## 8<sup>th</sup> Annual Partnership Retreat 2019, Lebanon

*Outline of the agenda as of 24/10/2019*

Day 0 Thursday, 17/10	Day 1 Friday, 18/10	Day 2 Saturday, 19/10	Day 3 Sunday, 20/10	Day 4 Monday, 21/10	Day 5 Tuesday, 22/10	Day 6 Wednesday, 23/10	Day 7, Thursday 24/10
Arrival day	Welcome  Exchange of experiences and perspectives	State of play of negotiations  Building capacity: institutional arrangements, ownership and data management focusing on GHG inventories and mitigation action	Free day	Transition to the ETF: concrete steps and continuous improvement	Technical Expert Review, Support and Adaptation	Flexibility Key Messages  Closure  Departure	Departure day

Friday, 18 <sup>th</sup> Oct – Welcome			
Time	Session	Responsible	Description of the Session
	<b>Topics for Day 1:</b> <ul style="list-style-type: none"> <li>• Participants get acquainted with objectives and themes</li> <li>• Inspire participants for discussions</li> <li>• Participants get to know each other</li> </ul>		
8:30	<b>Registration for all participants</b>		
9:00 30'	<b>Welcome</b>	Rocío Lichte, Ministry of Environment, Germany, on behalf of Partnership on Transparency in the Paris Agreement (PATPA)  Vahakn Kabakian, Ministry of Environment, Lebanon	
9:30 30'	Introduction to the <b>Partnership on Transparency in the Paris Agreement</b>  Introduction to the <b>Annual Partnership Retreat</b>  Welcoming words on behalf of South Africa	Rocío Lichte, Germany  Jae Jung, South Korea  Andrew Marquard, University of Cape Town	Learn about the Partnership and the retreat
10:00 15'	Input: Re-cap and main take-aways from <b>last year's Retreat</b>	Mary Awad, Lebanon	Get everyone acquainted with last year's discussion
10:15 15'	<b>This year's objectives of the APR</b> and <b>outline</b> of the week  Invitations	Gonçalo Cavalheiro, main facilitator  Dona Geagea, co-facilitator	Introduction of trainers, experts, support team and logistics
10:30 30'	<b>Coffee break</b>		
11:00 30'	<b>Mapping the System in the Room</b>	Dona Geagea	Getting to know each other; Visually mapping the group Remembering names
11:30 60'	<b>Collective Keynote Speech:</b> Fishbowl	Gonçalo Cavalheiro and Dona Geagea	Inspire participants and provide food for thought to participants
12:30 90'	<b>Lunch</b>		
14:00 60'	<b>Leadership Compass</b>	Dona Geagea	Identifying leadership styles and trust-building on a personal level, and drawing lessons on a collective level that will set the stage for the week.

15:00 15'	<b>Coffee break</b>		
15:15 45'	<b>Story Harvest</b>	Dona Geagea	Relationship-building among the group through practicing deeper listening
16:00 30'	<b>Individual Reflection</b>	Dona Geagea	Defining individual learning objectives and surfacing technical questions to be addressed throughout the week
16:30 15'	Wrap-up and close of the day	Gonçalo Cavalheiro	Wrapping up the day and providing an outlook on the next day
<b>Saturday, 19<sup>th</sup> Oct – Negotiations update and Building capacity</b>			
	<b>Topics for Day 2:</b> <ul style="list-style-type: none"> <li>• Update on UNFCCC process</li> <li>• Determining and building capacity</li> <li>• Tabular formats for tracking progress</li> </ul>		
Time	Session	Responsible	Description of the Session
9:00 15'	Start of the day: Summary of previous day and preview of the day's programme	NN country representative Gonçalo Cavalheiro	
9:15 30'+15'	<b>Input:</b> Status of international negotiations: the ETF in the Katowice Climate Package and work ahead towards COP25  <b>Q&amp;A/discussion</b>	Katia Simeonova, UNFCCC Secretariat	Provide an overview of what was agreed at COP24 and of the crunch issues for COP25
10:00 30'	<b>Elevator pitch:</b> presenting views submitted to the UNFCCC on the ETF	Country participants (representing groups)	Provide brief highlight of key important issues for countries/groups of countries
10:30 30'	<b>Coffee break</b>		
11:00 20' + 10'	<b>Input:</b> Determining capacity and identifying capacity building needs <b>Q&amp;A</b>	Ana Cardoso, CBIT / UNEP DTU	Presenting the CBIT self-assessment tool and experience in using it.
11:30 20'+10'	<b>Sharing experience:</b> Determining capacity, capacity gaps and needs <b>Q&amp;A</b>	Mary Awad, Lebanon	Share experience in determining capacity
12:00 15+15+10	<b>Sharing experience:</b> overcoming barriers and sustainably building capacity <b>Q&amp;A</b>	Saúl Pereyra, Mexico	Sharing experience on overcoming barriers and building capacity
12:40 90'	<b>Lunch</b>		
14:10 30'	Energizer	Dona Geagea	Sharing perspectives and experience to enrich the collective wisdom
14:40 20'+10'	<b>Sharing experience:</b> Capacity building to track NDC	Michael Onwona-Kwakye, Ghana	Sharing experience on a project to build capacity to track NDC
15:10 25+5'	<b>Input:</b> Tracking progress in a tabular format	Cynthia Elliott, WRI	Presentation on crunch issues for negotiations, including analysis of key issues in submissions.
15:40 10+10+10'	<b>Sharing views:</b> on tabular formats for tracking progress <b>Q&amp;A</b>	Takashi Morimoto, Japan Alyssa NG, Singapore	Sharing views regarding submissions or country positions on the matter.

16:10 90'	<b>Group work:</b> open exchange on tabular formats for tracking progress	All	
At any point	<b>Coffee break</b>		
17:40 Up to 45'	<b>Feedback from group work</b>	Rapporteurs from group work	
18:25	Wrap up and close of the day	Gonçalo Cavalheiro & participants	
<b>Sunday, 20<sup>th</sup> Oct – Free day</b>			
<b>Monday, 21<sup>st</sup> Oct – Transition to the ETF: concrete steps and continuous improvement</b>			
	<b>Topics for Day 3:</b> <ul style="list-style-type: none"> <li>• Experience in preparing BRs and BURs</li> <li>• Understanding the new requirements under the ETF</li> <li>• Preparing for the transition</li> </ul>		
Time	Session	Responsible	Description of the Session
9:00 20'	Can you remember?	Dona Geagea	An opportunity for participants to continue building connections through remembering each other's names.
9:20 15'	Start of the day: Summary of previous day and preview of the day's programme	Gonçalo Cavalheiro	
9:35 10' + 10' + 10'	<b>Sharing experience:</b> Challenges and success stories in BR/BUR preparation <b>Q&amp;A</b>	Ana Lucia Moya, Costa Rica Hakan Aydogan, Turkey	National experiences in preparing BR/BUT
10:05 20'+10'	<b>Input:</b> comparing key requirements in the current framework and in ETF <b>Q&amp;A</b>	Cynthia Elliot, WRI	Deepen the understanding of ETF, namely through comparison with current framework.
10:35 20'+5'	<b>Input:</b> Preparing for transition to the ETF. The case study of Jordan <b>Q&amp;A</b>	Ruba Ajjour, Jordan and Navina Sanchez (GIZ)	Case study of a country making preparation to transition to the ETF.
11:00 60'	<b>Group exercise:</b> barriers and challenges in current framework and barriers and challenges in transitioning to ETF	All	
During group work	<b>Coffee break</b>		
12:00 30'	<b>Feedback from group exercise</b>	Representatives from the working groups	
12:30 30'	<b>Buffer</b>		Opportunity to discuss issues not included in the agenda or for which there was no time previously
13:00 90'	<b>Lunch</b>		

14:30 30'	Energizer	Dona Geagea	
15:00 15'	<b>Input:</b> Roadmap for ETF readiness	Oscar Zarzo, Germany	Present GIZ rulebook paper and discuss a possible roadmap for countries to become ETF-“ready”
15:15 120'	<b>Break out groups:</b> readiness for inventory/ mitigation action / adaptation / support	All	
During group work	<b>Coffee break</b>		
17:15 30'	Feedback from groups through facilitated discussion	Oscar Zarzo / Gonçalo Cavalheiro	
17:45	Wrap up and close of the day	Gonçalo Cavalheiro & participant	
<b>Tuesday, 22<sup>nd</sup> Oct – Adaptation, Support and Technical Expert Review</b>			
	<b>Topics for Day 4:</b> <ul style="list-style-type: none"> <li>• The role of verification in enhancing transparency</li> <li>• M&amp;E and reporting on adaptation</li> <li>• Reporting on support – methodologies, tabular formats and experiences</li> <li>• COP 25 from the Presidency perspective</li> </ul>		
Time	Session	Responsible	Description of the Session
9:00 15'	Start of the day: Summary of previous day and preview of the day's programme	NN participant Gonçalo Cavalheiro	
9:20 10'+ 5	<b>Sharing experience:</b> Participating in voluntary peer review	Jenny Mager, Chile	Promote trust on the review process and understanding on how it can contribute to building capacity.
9:40 20'	<b>Input:</b> developing guidelines for the adaptation communication	Navina Sanchez (GIZ)	Provide participants with information on what to expect from the guidelines
10:00 20'	<b>Input:</b> The adaptation cloud – making efficient sense of the reporting requirements	Timo Leiter, consultant	Making a proposal on how to best and more efficiently fulfil the reporting requirements.
10:20 20'	<b>Q&amp;A to previous presentations</b>	Gonçalo Cavalheiro; Navina Sanchez (GIZ); Timo Leiter, consultant	Table (10') Q&A to Timo and Navina
10:45 10'+5	<b>Sharing experience:</b> monitoring and Evaluation (M&E) as well as reporting progress on adaptation action <b>Q&amp;A</b>	Lidiane Melo, Brazil	Share experience on monitoring and reporting adaptation action
11:00 30'	<b>Coffee break</b>		
11:30 30'	Group work: advancing reporting on adaptation	Gonçalo Cavalheiro; Navina Sanchez (GIZ); Timo Leiter, consultant	
12:10 15'	Feedback from group work		
12:30 90'	<b>Lunch</b>		

14:00 30'	Energizer	Dona Geagea	
14:30 20'+ 10'	<b>Input:</b> Key methodological issues and CTF for transparency of support <b>Q&amp;A</b>	Chiara Falduto, CCXG, OECD	Presenting CCGX report: Reporting Tables – potential areas of work under SBSTA and options Part II – Financial support provided, mobilised and received
15:00 10'+ 10'+ 10'	<b>Sharing views:</b> on tabular formats for support provided and support received <b>Q&amp;A</b>	Illari Aragon (IIED) Geoffrey Brouwer, Canada	Presenting countries views and positions for the negotiations
15:40 15'+ Q&A	<b>Sharing experience:</b> monitoring and reporting on support needed and received <b>Q&amp;A</b>	Sandra Motshwanedi, South Africa	Promote understanding of reports on support provided / received, including limitations and potentialities.
16:00 30'	<b>Coffee Break</b>		
16:30 30'+15'	<b>COP 25:</b> preparing for NDC updates, the GST and the transition to the ETF <b>Q&amp;A</b>	Jenny Mager, Chile	Discussion on the key political outcomes expected from COP 25 on the mentioned issues
17:15 10'	<b>Evaluation of the retreat</b>		
17:25	<b>Wrap up and close of the day</b>		
<b>Wednesday, 23<sup>rd</sup> Oct – Flexibility and closure</b>			
	<b>Topics for Day 5:</b> <ul style="list-style-type: none"> <li>• <b>Sharing of views on operationalization of flexibility</b></li> <li>• <b>Secure knowledge transfer to colleagues</b></li> <li>• <b>Exchanging ideas on PATPA</b></li> <li>• <b>Jointly draft key messages</b></li> <li>• <b>How to stay connected</b></li> </ul>		
Time	Session	Responsible	Aim/outcome of the Session
9:00 15'	Start of the day: Summary of previous day and preview of the day's programme	Gonçalo Cavalheiro	
9:15 10' + 10' + 10'	<b>Sharing Views:</b> Countries views on operationalizing flexibility <b>Q&amp;A</b>	Jae Jung, South Korea Hossein Khajeh Pour, Iran	
9:45 90'	<b>World Café Writeshop:</b> key messages of APR 2019	All	Jointly drafting the key messages from the APR
11:15 30'	<b>Coffee break</b>		
11:45 60'	<b>World Café:</b> Stimuli for the Partnership on Transparency in the Paris Agreement	Facilitator: Sandra Motshwanedi, South Africa All	



12:45 15'	Closing Ceremony	Sandra Motshwanedi, South Africa Minyoung Kim, South Korea Lea Kai, Lebanon	
13:00 30'	Farewell Activity	Dona Geagea	
13:30	<b>Farewell Lunch</b>		