

Concept note to seek technical support from the Climate Helpdesk

– TEMPLATE –

1. Country

2. Title

Please insert a title that summarises the specific topic of the support request.

3. Contact data

Salutation Mr. / Mrs. First Name Family Name

Email address Phone number

Name and address of the institution requesting and implementing the project

Title/position and responsibility within the institution

4. Support requested (type and objective)

Please indicate the area of support you would like to request

LEDS NDC Support Transparency/MRV (request should be endorsed by the UNFCCC Focal Point)

Please describe what **type of support** activity you request and what its objective is, e.g. for type of activity: e.g. short-term advisory services, (online) training, preparation of guidance document, (peer) review of documents (e.g. GHG inventory), webinars, etc.

For the **objective of the support**, e.g. improve institutional arrangements, develop specific technical capacities, etc.

5. Current context

Please describe the current context in which the support activity will be conducted.

For Transparency/MRV request: Reporting status (NC, BUR submitted etc.):

For all support requests:

- Other on-going projects and strategies (NDCs, LEDS/LTS etc.)

- Support/funding received or expected on similar topics by other implementing agencies (e.g. GEF/CBIT, ICAT, UNFCCC, UNDP/GSP, UNEP etc.)

- Key institutions (to be) involved

- Other information

6. Expected outcome

Please describe what the desired outcome of the support activity would be, e.g. how it will improve the reporting process in the country, improved institutional arrangements, NDC updated, etc.

For support requests on transparency/MRV issues only: Which concrete actions or changes do you plan to achieve for your transparency system/MRV through the support provided?

Please describe concrete actions or changes, which are tangible and achievable within 6 months after receiving support and which help to improve the transparency system/MRV of your country. This could be for instance: BUR team is working on the update of the GHG inventory using the 2006 IPCC guidelines/the IPCC inventory software, a Memorandum of Understanding has been drafted with a sector ministry for data exchange, a roadmap for the preparation of the BUR/BTR is agreed, etc.

6 months after receiving the support by the Climate Helpdesk, your contact person at the Helpdesk will contact you in order to assess together the impact and outcome of the support activity.

7. Envisaged date or time frame of the support activity

Please insert a desired timeframe for the support activity, e.g. a training to be held between month xy and month xy.

8. How did you hear about the Climate Helpdesk?

Privacy policy

Any personal details collected as part of this support request will be used for the requested consulting purpose only. Your personal details will thus not be passed on to third parties but to the German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety as well as to our implementing partner who will provide assistance to you, if and when your support request has been accepted. No use will be made of your details for advertising or for market research. If you wish to delete your personal details, please contact us at climate.helpdesk@giz.de and all your personal details will be deleted from our database.