**Concept note**

to seek technical support regarding implementation of NDCs, LT-LEDS and transparency from the

**Climate Helpdesk**

**As of May 2023**

**– TEMPLATE –**

1. **Country**

Click or tap here to enter text

1. **Title**

*Please insert a title that summarises the specific topic of the support request.*

Click or tap here to enter text

1. **Contact data**

|  |  |  |
| --- | --- | --- |
| **Salutation**  **Ms. /  Mr. /  Others (**Click or tap here to enter text) | **First Name**  Click or tap here to enter text | **Family Name**  Click or tap here to enter text |
| **Email address**  Click or tap here to enter text | **Phone number**  Click or tap here to enter text |  |
| **Name and address of the institution requesting and implementing the project**  Click or tap here to enter text | | |
| **Title/position and responsibility within the institution**  Click or tap here to enter text | | |

1. **Support requested (type and objective)**

*Please indicate the area of support you would like to request*

NDC Support  Transparency/MRV **☐** BTR Guidance and Roadmap tool training

(Requests should be endorsed by the UNFCCC Focal Point)

*Please describe what* ***type of support*** *activity you request and what its objective is: e.g., short-term advisory services, (online) training, preparation of guidance document, (peer) review of documents (GHG inventory), webinars, etc.*

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*The* ***objective of the support****, e.g., improve institutional arrangements, develop specific technical capacities, etc.*

Click or tap here to enter text

1. **Current context**

*Please describe the current context in which the support activity will be conducted.*

For Transparency/MRV request: Reporting status (NC, BUR submitted BTR preparation under way, etc.):

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For all support requests:

* + Other on-going projects and strategies (NDCs, LEDS/LTS etc.)

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* + Support/funding received or expected on similar topics by other implementing agencies (e.g., GEF/CBIT, ICAT, UNFCCC, UNDP/GSP, UNEP or bilateral developing partners etc.)

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* + Key national institutions (to be) involved

Click or tap here to enter text

* + Other information

Click or tap here to enter text

1. **Expected outcome**

*Please describe what the desired outcome of the support activity would be, how it will improve the reporting process in the country, improved institutional arrangements, NDC updated, etc.*

Click or tap here to enter text

***For support requests on transparency/MRV issues only:* Which**

**concrete actions or changes do you plan to achieve for your transparency system/MRV through the support provided?**

*Please describe concrete actions or changes, which are tangible and achievable within 6 months after receiving support and which help to improve the transparency system/MRV of your country. This could be for instance: improving the quality of the GHG inventory,* prepare GHG projections in the future*, a Memorandum of Understanding has been drafted with a sector ministry for data exchange, a roadmap for the preparation of the BTR is agreed, etc.*

*6 months after receiving the support by the Climate Helpdesk, your contact person at the Helpdesk will contact you to assess together the impact and outcome of the support activities.*

Click or tap here to enter text

1. **Envisaged date or time frame of the support activity**

*Please insert a desired timeframe for the support activity, e.g. to be held between month xy and month xy.*

Click or tap here to enter text

1. **How did you hear about the Climate Helpdesk?**

Click or tap here to enter text

1. **Eligibility criteria**

The Climate Helpdesk accepts requests from government entities of developing countries (ODA recipient countries). Technical institutions and other sub-national bodies/organisations that are working directly with national governments to plan and implement their NDCs, LT-LEDS, or transparency systems, may also request support, if endorsed by the national UNFCCC focal point or the Ministry of Environment.

1. **Contact the Climate Helpdesk**

The Climate Helpdesk is hosted by the IKI funded [Support Project for the Implementation of the Paris Agreement (SPA)](https://www.international-climate-initiative.com/en/project/support-project-for-the-implementation-of-the-paris-agreement-spa-16-i-298-global-g-support-paris-agreement/). For any further questions or assistance, please reach us at [climate.helpdesk@giz.de](mailto:climate.helpdesk@giz.de).

1. **Privacy policy**

Any personal details collected as part of this support request will be used for the requested consulting purpose only. Your personal details will not be passed on to third parties but to the German Federal Ministry for Economic Affairs and Climate Action (BMWK) and Federal Foreign Office as well as to our implementing partner who will assist you if and when your support request has been accepted. No use will be made of your details for advertising or for market research. If you wish to delete your personal details, please contact us at [climate.helpdesk@giz.de](mailto:climate.helpdesk@giz.de) and all your personal details will be deleted from our database.